

MUNICIPAL COUNCIL OF MBABANE



INVITATION TO TENDER FOR ANNUAL SUPPLY 2018/2019

The Municipal Council of Mbabane hereby invites sealed tenders for the supply of the following items for the period 1st April 2018 to 31st March 2019

TENDER NO.	1-2018/2019	TYRES AND TUBES
TENDER NO.	2-2018/2019	PETROL, DIESEL (FUEL)
TENDER NO.	3-2018/2019	OIL AND GREASE
TENDER NO.	4-2018/2019	DOMESTIC AND STREET LIGHTING FITTINGS
TENDER NO.	5-2018/2019	BITUMEN PRODUCTS
TENDER NO.	6-2018/2019	PERSONAL PROTECTIVE EQUIPMENT (PPE)
TENDER NO.	7- 2018/2019	STATIONERY
TENDER NO.	8- 2018/2019	CLEANING MATERIALS & TOILET PAPERS
TENDER NO.	9-2018/2019	LABORATORY TESTING CHEMICALS AND EQUIPMENT
TENDER NO.	10-2018/2019	OFFICE FURNITURE
TENDER NO.	11-2018/2019	COMPUTER HARDWARE, SOFTWARE AND AFTER SALES SERVICES
TENDER NO.	12-2018/2019	DESIGNING AND PRINTING OF COUNCIL DOCUMENTS
TENDER NO.	13-2018/2019	CATERING SERVICES
TENDER NO.	14-2018/2019	SERVICING OF FIRE FIGHTING EQUIPMENT
TENDER NO.	15-2018/2019	SYMBOLIC SAFETY SIGNS
TENDER NO.	16-2018/2019	CORPORATE BRANDING MATERIALS
TENDER NO.	17-2018/2019	STREET LIGHTS RETICULATION
TENDER NO.	18-2018/2019	SUPPLY OF PHARMACEUTICAL AGENTS AND FIRST AID EQUIPMENT

Tender documents can be purchased for a **Non Refundable fee of E300.00** at the Cashier's Office on the ground floor of the Municipal Council offices. The tenders can be collected from the Finance Secretary 's office next to the Cashier's box.

CLOSING AND OPENING OF THE ANNUAL TENDERS

Closing date for submission of tenders in on the **19th January 2018 at 12:00 Noon**, thereafter tenders will be opened.

THE FOLLOWING SHOULD BE ATTACHED TO THE COMPLETED TENDER DOCUMENT. ANY SUBMITTED TENDER DOCUMENT WITHOUT THESE ATTACHMENTS WILL NOT BE CONSIDERED.

- **Company Profile with References**
- **Valid copy of current Trading License (2018)**
- **Valid current Tax Clearance Certificate (2018)**
- **Certificate of Incorporation**
- **Form J**
- **Receipt of Tender Purchase**

These attachments should be stapled together

SUBMISSION OF ANNUAL TENDERS

Under sealed cover with Tenderers name and address on reverse side of envelope must be made. Further, completed tender documents endorsed with appropriate **Tender Number** and addressed to the **Chief Executive Officer** must be placed in the Tender Box, Ground Floor, Municipal Council Offices, Mahlokohla Street, Mbabane not later than **12:00 Noon, 19th January 2018.**

Electronic or Telegraphic tenders will not be accepted. The Council does not bind itself to accept the lowest or any tender.

**GIDEON MHLONGO
CHIEF EXECUTIVE OFFICER
MUNICIPAL COUNCIL OF MBABANE
CIVIC OFFICES
MAHLOKOHLA STREET
P.O. BOX 1
MBABANE**