



MUNICIPAL COUNCIL OF MBABANE
DEPARTMENT OF TECHNICAL SERVICES

FORM A
(Regulation 3 (1))

FOR OFFICIAL USE

APPLICATION NO.....
FEES PAYABLE: E.....
DATE PAID:
RECEIPT NO:.....

BUILDING ACT 34 OF 1968

APPLICATION FOR PERMIT TO CONSTRUCT OR CHANGE THE USE OF A BUILDING(s)

To: The Chief Executive Officer - Local Authority
Civic Centre, Mahlokohla Street
P.O.Box 1
Mbabane, H100
Tel; 2409 7000

In terms of Section II of the Building Act, 1968, I hereby apply for a permit to construct/change the use of a building(s), and I herewith submit the plans and drawing prescribed by Regulation 5 of the Standard Building Regulations in respect:-

A New building/alteration/additions/change of use intended to be used for the purpose of (describe use)

.....

and thereby causing it to be classified under Section 3 of the Act in Class

Plot No.: Street/Block No: and having frontage to

I also submit the following particulars:-

Name of Owner:

Address of Owner:

.....

Telephone Number of Owner:

Name of Architect:

Address of Architect:
 Telephone No,
 Name of person who will supervise the works:
 Name of Builder:
 Address of Builder:

 Foundation :
 Damp Proof Course :
 External Walls :
 Internal Walls :
 Drainage Pipes :
 Roof covering :
 Inspection chambers :

WATER SUPPLY

Means of water supply (i.e. public mains)
 Wells borehole or river supply:
 Size of connection required if main
 Supply (Position to be shown on plans)

DRAINAGE AND SEWERAGE

Means of sewerage disposal (i.e. Public
 Sewer conservancy tank septic tank
 Or other means (Describe)
 If connection to public sewer required
 (Position levels and size to be clearly shown on plans)
 If other than a dwelling state number of persons to be employed or resident on the site
 Male Female Total
 If so brief description of quantity

Number of fitment

W.C.'s Other Latrines Urinals length
Means of disposal of rain water

TOTAL AREA OF PROPERTY:M²

FLOOR AREA

Main buildings:M² Outbuildings: M²
Estimated value of the completed building: E.....@Rate M²

I understand that: -

- (a) Providing the application is complete in all other respect the date of the submission will be the date of the receipt for full payment of plan fee.
- (b) Submission of this Application does not absolve me from seeking planning approval were required by any other law.

Signature: Date:
(Applicant or Authorised Agent)

Signature: Date:
(Architect or other person who has prepared the plans)

NOTE, your application won't be considered without the following;

- Form A must be filled in full, to avoid unnecessary delays.
- Council validated receipt for the payment of relevant fees.
- Proof of ownership in a form of a Title Deeds or Deeds of Sale
- Three sets of drawings with one (1) coloured.
- Locality map with contours and surveyed diagram.
- Structural Engineers letter whenever required.